



New Scotland Hill Primary School
Parent Teacher Association
 Meeting Date: Wednesday 14th September 2005

Present:, Elaine Bullock, Wendy Such, Julie Jones, Julia Spencer-Jones, Anny Warren.
 Linda Northover, Susan Thomas, Niki Hennah, Maureen Bell Olivia Vetterlain,
 Sharon Hatherley, Jennie Burdett-Smith, Julie Dallas, Lisa Dorman, Adam Kirkwood

Apologies: Steph Blades, Rebecca Miller, Nilly Peters, Sally Armstrong-Davies,
 Carolyn Wright

Action/Report	Responsibility
<p><u>Previous Minutes</u> The minutes of the last meeting (28.06.05) were approved and signed.</p>	
<p><u>Treasurers Report</u></p> <p>Commitments were confirmed as follows: - £3000 Hill £7000 Kitchen £118 old commitment to pay for garden £1000 Life Education Centres (on going yearly) £300 Story Teller</p> <p>Linda would like to know which of the above have been paid for and which are still to be paid.</p> <p>Linda confirmed that the kitchen bill must be paid to the school before the end of the financial year (March 2006)</p>	<p>R Miller</p> <p>R Miller</p>
<p><u>Chairperson's Report</u></p> <p>Go Ape – Successful event which everyone enjoyed. Raised approx. £750. Will run again next year.</p> <p>Bingo – Letters have gone out. Help requested. Elaine Bullock, Susan Thomas and Wendy Such agreed to help.</p> <p>Coasters – Anny Warren gave an update on this. All classes have the template and pictures will be completed shortly. Samples should be ready to go home with order forms around Oct half term.</p> <p>Harvest Festival – 30th Sept. WS to send letters top recipients. Volunteers to help distribute food. Niki Hennah, Julia Spencer-Jones, Julie Jones, Olivia Vetterlein all offered help. Linda requested some help at 9am to help set up.</p> <p>Secret Shopping – Everyone agreed that we should do this again this year. Dates to used the studio Wednesday 14th December and Monday 19th December.</p>	<p>WS NH, JSJ, JJ, OV</p>

<p>Ladies Night – WS gave a quick update on arrangements so far.</p> <p>Christmas Bazaar – A committee needs to be formed to take this on with help from Steph. This includes Father Christmas gifts which Julie Jones is unable to do this year.</p> <p>Raffle prizes agreed</p> <p>Disco – Date set for Thurs 9th Feb 2006</p> <p>AGM – Idea to invite parents in the see kitchen and apparatus as an incentive to attend this meeting. PTA to serve tea and coffee.</p> <p>Summer Fete – Date set for Sunday 25th June 2006. WS to write to St Michaels school PTA</p>	<p>AW considering</p> <p>WS</p>
<p><u>Head Teacher's Report</u></p> <p>Kitchen – Linda formally thanked the PTA for funding the fabulous kitchen. It has been well received by the staff.</p> <p>School Days – A company will be taking footage of children in action at school and recording it on video/DVD as a historical record of their time in school. Set for Tues 15th November. For info only</p>	
<p><u>AOB</u></p> <p>Kitchen – Susan thanked the PTA on behalf of Jan Herd as she is responsible for Technology and coordinated the quotes, design etc.</p> <p>Calender – Adam showed a school calendar which could be produced as a possible fundraiser. It could be sponsored by local businesses connected with the school who would advertise on it. Adam to look into it further to see if it was financially viable.</p> <p>Theatre Tickets – Maureen clarified the position with the pantomime. She has already received over 30 requests despite it being the same theme as the school trip. Linda was happy that parents were aware that they were same pantomime and this shouldn't cause any problems.</p>	<p>AK</p>
<p>Date and time of next meeting: AGM Wednesday 5th October 2005 7.30pm With PTA meeting set for immediately after (held by the new committee)</p>	