

New Scotland Hill Primary School Parent Teacher Association

Meeting Date: Wednesday 8th September 2004

Present: Steph Blades Adam Kirkwood Elaine Bullock Mrs Thomas Wendy Such
Becky Miller Mrs Northover Andrea Harding Julie Jones Julia Spencer-Jones

Apologies: John Walton Sharon Hatherley

Previous Minutes

The minutes of the last meeting (30.06.04) were approved and signed.

Treasurers Report

We now have the copy of the draft accounts, which are to go in secretary file. Note that-

- The overall turnover is slightly up
- The cash in hand is roughly the same
- The bazaar wasn't far behind the previous year
- The auction of promises made a good surplus
- The circus was both fun and profitable

John is stepping down after 4 years. Everything is pretty clean except Leonard Hudson the uniform people think we owe them £8 which we don't (they over priced something and we are still waiting for them to give us credit.

We have £7600 in hand, less our working float of £3000 so we can commit £4600, less the cost of library software.

Chairpersons Report

Ladies Evening

- The organization for this is well under way
- 15 people have paid to have stalls and another 7 or so are still to confirm (£10/stall)
- 7th October 7.00pm –10.00pm
- Linda stressed it was very important to speak to Stewart about the organization.
- The general feeling was there should be a small admission charge.
- Elaine and Wendy over seeing this event.

Harvest Festival

- Friday 1st October 2004.
- We will need parents to help set up from 9.00am and then a few parents to help between 10am-12.30pm to take children to deliver parcels to day center and elderly people in local area.

Book Fair

- This will be the week of 2nd November parents will be needed to help man this. Linda will liaise as soon as she has definite dates.

Bingo

- Wednesday 13th October after school key stage 2 only unless parents stay to help in which case younger siblings welcome.

Christmas in school

- PTA to supply crackers and squash for this event.
- PTA agreed to fund the Christmas entertainment from a theater company instead of the disco, which will now go ahead on February 10th as a valentines disco as a fund raising event. Key stage 1 5pm-6pm and key stage 2 6.15pm-7.15pm.

Christmas Bazaar – Sunday 28th November 11.30am-2.30pm

- No volunteers have come forward to take this off Steph. Most of it is now organized but a few small jobs need doing. If people take on small jobs Steph will be responsible.
- Christmas tree. Adam has agreed to take this on and get some quotes it was suggested tree should be 8-10 ft high and needs to be in school on Thurs 25th November. It was agreed if it could be got at a cheap price we would advertise the source. Adam will come back to the PTA.

Woking Theater

- Steph would like a volunteer to take this over as now has to many commitments to organize this as well. An easy one to arrange and you get to see a show free!!!

Head teachers Report

Library

- This is now top priority. The meeting this am was very successful a lot of different parents i.e. not already involved on PTA came and were very positive. A working party has been set up to get involved in the library and to help make story sacks and to help trial the new automated computer system on 6th October
- We have agreed to fund another £1000 towards the cost of the built in bays in research area on top of the £2000 already agreed for the automated system. Hopefully the £1000 will be matched from a c fund. Linda applying.
- It is possible more money will be needed along the way to finish the project to a high standard. Possible use of money from Bazaar.

Other money

- We have agreed to pay for nursery to paint the playground. Linda is to speak to Heather as she wants to redo the main playground at the same time and hopes to get a better deal. School to fund main playground.

Any other Business**Wendy**

- Proposed that we reimburse John for the money for the bank charge. All agreed that although it was appreciated he should not bear the cost after all he has done to support the PTA and all the time he has given to organize run and attend event

Julie

- Julie will be stepping down as secretary at the AGM
- We received a cheque from Baker Ross for £38.45 for the summer sale and catalogues have been ordered for Christmas but we will not be doing the summer sale again.

Meeting closed at 8.30pm

Next meeting AGM 20th October 2004 with PTA meeting set for immediately after held by the new committee.