

New Scotland Hill Primary School

Parent Teacher Association

Meeting Date: Wednesday 25th February 2004

Present:	Carolyne Wright	Steph Blades	Adam Kirkwood	Julie Jones
	Mrs Westerman-Childs	Sharon Hatherley	John Walton	Linda Northover
	Elaine Bullock	Jo Luckett	Theresa Curtis	Nicki Hennah
	Vanessa Fulker	Mrs Thomas	Wendy Such	Olivia Vetterlein

Apologies: Sally Armstrong- Davies

Previous Minutes

The minutes of the last meeting (14.01.04) were approved and signed.

Treasurers Report

Report: £ 310 in the Current Account.
 £ 5080 in Deposit Account.
 £ 27 Petty cash

- Auditing books – we need an independent assessor not someone in school. – Wendy to ask next-door neighbour.
- John and Linda to check PTA have paid for the netball post
- Punch & Judy (summer fete) has been paid for
- A letter was received from Barclays that we were overdrawn in one of the accounts. John W has rectified this
- Farm still needs to be paid for – 1st April.

Chairpersons Report

Bingo

- All organized, letter going home tomorrow.

Summer fete - Beach party theme.

- Organization underway. Decision made that named rock is too expensive. Suggestion is to have a selection of seaside type sweets on a stall
- Steph is contacting a steel band to get quote

Auction of Promises (Saturday 8th May 2004)

- Sally A-D is writing a letter to send out to businesses and will run it past Steph and Linda.

Car Boot Sale (Sunday 28th March 2004)

- Adam Kirkwood ran through plans and suggestions were given.
- Main issue excluding trades (document is attached to secretaries minutes).
- Volunteers needed.
- Julie to organize leaflet drop

Cake Stall

- To run for 6 weeks in summer term.
- Julia Spencer-Jones has volunteered to organize this

Plant Sale

- Good money earner.
- A company supplies proper plants 6 for £1.30. We sell for £1.80 and profit goes to PTA. Agreed – Steph to action

Recipe Book

- This appears to have come to a standstill, as we are unable to get recipes from Justine. An official letter is to be sent from the PTA to request them and also for the return of the £30.00 float from the cake stall. Julie to action.

Head teachers Report

- Requests to help with Tea and coffee
 - (a) 03.03.04 – Maths evening 7.00pm please - Steph, Wendy & Theresa
 - (b) 24.03.04 – Annual Governors meeting 7.30pm please. – Steph
- Official request for nursery equipment approximately £1000.
- Official request for shed, tools and sleepers for environmental club – approximately £450 (profits of plant sales to go towards this)
- Farm is booked for 1st April 2004 to come to school.
- Yellow Moon - Thank you to Julie for organizing this - £145 was received from Christmas catalogue. New catalogue can go out. A letter to go to parents to say money raised at Christmas will go towards some much needed maths equipment – calculators, clocks and scales.

Any other Business

- Swimming pool – Julie expressed concerns over cover being not on pool. Probably not a problem but Linda to check with Mr. Christie.

Meeting concluded at 8.30 pm

Next meeting – Wednesday 21st April 2004, in staff room. Meeting starting at 7.30 pm