

New Scotland Hill Primary School Parent Teacher Association

Meeting Date: Tuesday 9th September 2003

Present: Sally Kent John Walton Julie Jones
 Steph Blades Sharon Hatherley Niki Hennah
 Linda Northover Susan Thomas

Apologies: Kirstie Ferguson Justine Mackinnon Carlyne Wright Karen Ching
 Sally Armstrong- Davies Julie Armstrong-Wood
 Andrea Harding Dill Westerman-child

Previous Minutes

The minutes of the last meeting were approved and signed by Sally Kent.

Letter given to Linda to approve regarding the 100 Club. This was approved and will be issued shortly.

Treasurers Report

See attached sheet.

We raised £9,500 last year, and excellent effort.

We currently have £7,500 in cash – the majority of this has been committed to the school.

£2465 for the outdoor classroom

£3347 for furniture for Elm & Cedar Classes

We currently have no funds to allocate to the school. Any further expenditure will have to wait until after the Christmas Bazaar.

Chairpersons Report

Harvest Festival

The date for the Harvest Festival has been set. Sally Kent will order the Harvest loaf.

Niki Hennah has sent letter to local people asking them “if they would like to receive a food package from the school”. We will also be distributing food to the Sandhurst Day Center.

Linda agreed to send a letter out asking for some further volunteers to help distribute the food.

AGM

The AGM is set for Wednesday 8th October at 7.30 p.m. this will then be followed by a PTA meeting. Sally Kent will be stepping down as Chair and Niki Hennah will be stepping down as secretary.

Niki to prepare a notice to inform parents of the event. Steph agreed to get the wine etc for the evening.

Circus

A letter will be going out shortly to promote this event. We will also be asking other schools if they would like to attend.

A letter will need to be written to local people informing them that the circus is taking place. Julie J agreed to do some letter/leaflet dropping.

Some volunteer's will need to be found to serve drinks & popcorn etc and to get things organised before the gates open at 1.00 p.m.

Recipe Book

Steph agreed to talk to Justine about the progress and to see if we would auction some of the original recipes off to raise additional funds for the school. It was suggested that we aim to get the book out in the spring term.

Christmas Bazaar

The Bazaar date is confirmed as Sunday 30th November. Steph agreed to assist on this committee. Niki to send out letter for Raffle prizes. Dave Burton to be asked if he would be Father Christmas. A new Santa outfit needs to be purchased.

It was agreed that pens with the school logo on them will be available to sell at the Bazaar.

Also Framed Art by the Children will also be available – Linda to organise.

Christmas Disco

The Christmas Disco will be held on 15th December. KS1 will be 5.00 p.m. – 6.00 p.m. and KS2 will be 6.15 p.m. until 7.15 p.m. The DJ we previously used has now stopped. Sally Kent to try to sort out a replacement. Niki Hennah to contact Uplands School to see who they use.

Headteachers Report

Linda stated that Sarah Ponsford will no longer be on the PTA, but that Susan Thomas and Elizabeth Rowlinson will take it in turns to represent the Teaching Staff.

Dill and Linda will attend alternate PTA Meetings.

Andrea has agreed to remain as the Teaching Assistants representative.

Any other Business

Sally Kent to ensure that we have a liquor license for the School Bazaar.

Ideas for future fund raising events include:

A Car Boot Sale

Cake Stall – for the Spring term

Peter Pan – Steph raised the concern that the school had booked Peter Pan as the theatre trip for the KS2 children at Christmas, when the PTA had already offered it and some 18 children were already attending.

Next meeting – October 8th 2003 at 8.00 p.m. after the AGM

