

# New Scotland Hill Primary School

## Parent Teacher Association

Meeting Date: Tuesday 18<sup>th</sup> March 2003

Present:	Sally Kent	John Walton	Karen Ching
	Julie Jones	Linda Northover	Niki Hennah
	Steph Blades	Sara Wright	Sharon Hatherley
	Sarah Ponsford	Carolyne Wright	Kirstie Ferguson
	Theresa Curtis	Julie Armstrong-Wood	Justine Mackinnon

### Previous Minutes

The minutes of the last meeting were approved with an amendment. The item on Polo shirts should have read “ that only white polo shirts are now approved for school” and signed by Sally Kent.

### Treasurers Report

Report:

- Quiz £228 profit
- Bank £1140 + £6460
- Available for grants £5465 (of which £3000 for new grants)
- Family Reading Programme – John presented the details and Karen agreed to take a look at it.

Outdoor Projects:

- Approved £2000, plus £3885, plus £2000
- Paid over £2000, plus £3420
- Outstanding £2465
- Swimming pool: the liner in the pool needs completely replacing. It will be around £2,500 for the liner plus labour. Linda is asking the governors for some funding, but would we have some money? It was agreed the PTA would fund 50% for the new liner.

Other:

- We have received a cheque for £118 Baker Ross, “Thank You” to all those people who purchased from the catalogue and to Julie Jones for the organisation. The gardening club has asked for a donation to help fund a vegetable patch. It was agreed that the £118.00 would be used to fund this event. Julie agreed to organise this event next year also. Thank you Julie.
- We had no bids for the Theatre tickets.
- Funds were being held for a writer to come in. No one suitable was found.
- Two other applications for funds were made :-
  - The bark in the nursery needs to be replaced. It was agreed that £ 500 will be donated to help this process. It was felt that if we could clear and dispose of the bark ourselves it would save a large amount of money. Justine, John and Kirstie were going to investigate if they could find a suitable home for the existing bark.
  - The school has requested £54.00 for caps for the mediation project. This was agreed.

The PTA accounts for the year ending 31st August 2002 were submitted and discussed. These were approved and signed by the Chair and the treasurer. The treasurer was authorised to sign the accompanying report.

### Chairpersons Report

### Summer Fete

All is going well with the organisation of the summer fete. Julie AW will be speaking to the Chairman of the Governors regarding the Travelling Farm. Linda outlined the reasons why it was not felt to be practical.

It was discussed that a PA system would be very useful at the Summer Fete and at a number of events in the year. It will cost around £ 150 to hire. Julie AW asked if the PTA would consider buying one. We have a provisional cost of around £ 950.00. Kirstie stated that she might be able to find a system for us. In the meantime John said he would have a look on the web for a good deal.

### **Christmas Bazaar**

It was agreed that a sub-committee should be set up to look at organizing the School Bazaar. Julie J and Sara W have already started buying a few presents. After the main meeting was finished, Kirstie, Justine and Karen agreed to form the sub-committee. Other members are welcome to join.

### **Tea & Coffee for Governors Meeting**

Julie AW and Niki agreed to attend provide tea & coffee for the meeting on Thursday 20<sup>th</sup> March.

### **Cakes & Red Nose Day**

It was agreed that we would give a percentage of the taking from cakes event to the Red Nose day fund. John will check with Karen and the PTA will donate approximately £20.00.

### **Harvest Festival**

Date to be organized

### **License**

Sally has all the drinks licenses to cover our events.

### **Easter Competition**

Sally agreed to do a letter regarding the Easter event after talking to Sally AD. It was agreed that an egg decorating competition was probably the best option. There will be a winner from each year – a prize for the girls and a prize for the boys. This could then be judged on Thursday 10<sup>th</sup> April and displayed from 2.30 p.m. onwards

### **Head teachers Report**

Linda stated that the Outdoor classroom is coming on nicely, with the exception of the path, which is causing concern from a health & safety viewpoint. Options are currently being considered to resolve this situation.

It was agreed that it would be nice to officially open the Outdoor Classroom. It was decided that this event should take place after assembly on Tuesday 1<sup>st</sup> April at 10.30 a.m. John agreed to get a plaque to be placed in the Outdoor classroom and Julie Armstrong Wood agreed to get in touch with the press to see if we could get any coverage.

The sponsorship money raised by the children has been used to buy picnic tables, games and magnetic games.

Linda also discussed a scheme, in which Parents can purchase booklet's which contain money off vouchers and the school get up to 50% of the value of the booklet.

### **Any other business**

Justine reported on the cookery book, which is going very well and she has received some excellent Celebrity recipes including Tony Blair and Sir Alex Ferguson. It was discussed that the boards needed to be designed by the children. There will be 5 colors available. Justine to provide Sarah

Ponsford with the boarder measurements so she can organise within school. It is expected the sales price for the cookery book will be £ 5.00 and that we could have 1500 copies printed. Excellent work well done Justine & Kirstie.

### **Cakes**

The cake sales are going extremely well and they have raised £ 257.00 already for the school. It was discussed that when it is the nursery AM's turn could they also have a chance to purchased the cakes. It was agreed that extra cakes would be needed on this day, but that it can be arranged.

### **Clearing out of the Shed**

Steph Stated that the shed needed to be cleared out again. It was agreed this would be done on Thursday 3<sup>rd</sup> April in the morning if anyone is available to help, please come along.

### **Secretary**

The PTA Contact list was updated; it was agreed that Niki would email as many of the minutes as possible and as a trial do a summary sheet for parents to keep them informed.

Niki stated her intention to step down at the next AGM as secretary; Justine Mackinnon has expressed an interest in taking over the role.

Meeting concluded at 8.50 p.m.

**Next meeting – Thursday 8<sup>th</sup> May 2003 at 7.30 p.m. at the School.**