



# New Scotland Hill Primary School Parent Teacher Association

Meeting Date: Wednesday 13<sup>th</sup> November, 2002

Present:      Sally Kent                      John Walton  
                  Julie Jones                     Linda Northover  
                  Steph Blades                    Sharon Hathaway  
                  Niki Hennah                    Julie Armstrong-Wood  
                  Sarah Ponsford                Carolyne Wright  
                  Kim Paine                        Theresa Curtis  
                  Andrea Harding                Kirstie Ferguson  
                  Justine Mackinnon          Sara Wright

Apologies:   Sally Armstrong-Davies  
                  Sara North  
                  Julie Armstrong-Wood  
                  Dave Burton

## Previous Minutes

The minutes of the last meeting were approved and signed by Sally Kent. Sally welcomed the new members to the PTA.

## Treasurers Report

John stated we had £616 in our current account, £ 6960 in our Deposit account and £0 in petty cash.

John stated that after our current commitment of £ 3420 have been paid we have only £400 left to spend.

We have committed to spend a further £2,000 on the outdoor classroom as and when funds become available.

## **Chairpersons Report**

### Christmas Bazaar

Most items are under control for the Bazaar. We will be able to set up on the Saturday from 9.30 a.m. until 2.00 p.m. and one who can help will be very welcome. We are able to use the YR 3 classroom as well as the YR2, YR1 the nursery kitchen and the Art area.

Sally reported that Steep had completed all the shopping. We are hoping that **PC Gilder.....????**, will

be able to be our Santa and Sarah agreed to do the Grotto again this year. Julie requested that there was enough room for 4 large bags of books in the Grotto.

Kim agreed to work on the stall list to get volunteers to man the stall during the Bazaar anyone able to assist, please give your name to Kim.

Sally reported that the Christmas tree will be delivered on the Friday and would like help in setting it up. Sara W, agreed to help.

Niki agreed to produce a letter to go out to all parents ASAP. The letter should include:-

- 1) The non-uniform day in return for Tombola gifts – theme is Red, Green & Gold.
- 2) Home made cake donations etc
- 3) Push to sell raffle tickets
- 4) Reminder of the Bazaar date and time

Niki also agreed to do some posters.

All PTA members to supply one packed (6) mince pies – Tesco's deep filled, for the Bazaar.

The school will be open from 9.30 a.m. until 4.00 p.m. for the Bazaar on the Sunday.

Steep agreed to prepare and bring all the cold fillings for the jacket potatoes, and Kim and Sally agreed to look for the Stall signs.

### Christmas Disco

Everything is organized for the Christmas Disco. Niki, Steep, Sally & Mrs. Linton agreed to help.

### Headteachers Report

Linda reported that the Book Fair had been a great success and each class had been able to purchase £100 worth of books, also the Storyteller had been a great success. Linda thanked the PTA for their support during this week.

The autumn walk is planned for Monday 18<sup>th</sup> November and Tuesday 19<sup>th</sup> November, Justine and Kirstie agreed to assist with serving the juice and biscuits at 2.30 on the Monday, and Kim and Steep agreed to assist on the Tuesday at the same time. The drinks and biscuits will be served in the main hall.

Linda asked if the money was available to do the path etc on the outdoor classroom. John stated that the funds were not available as yet, but as soon as we had the money we have committed to provide £ 2,000 towards the work. It was agreed this would be discussed at a later date.

Sally stated that the PTA would provide the Crackers and the juice for the Christmas Lunch. Circus – Linda informed the PTA she had brought this subject up with the Governors due to some concern over the school field. The Governor has requested some further information. Sally to supply.

### Any other Business

Kirstie and Justine came up with a number of good ideas as fundraisers in the New Year.

They included a Cake – make & sell day on every Friday after school, each Class will take it in turn to make and sell cakes in the school – all profits to go to the PTA. Kirstie agreed to look into organising for the New Year.

Justine asked about a cookbook – it was agreed that it was a good idea and Justine agreed to do as a project possibly for Easter.

Other suggestions included:

Hypnotist  
Treasure Hunt  
Easter Egg Hunt  
Photography Competition  
Pens with the School name & logo on

All these will be discussed in the New Year.

Steep agreed to organise some more theatre tickets, it was decided to obtain tickets for "OH! what a night!" and "George's Marvelous Medicine".

Date of Next Meeting: Thursday 5<sup>th</sup> December 2002 – 8 p.m.  
In the Bird in Hand Pub

Meeting Closed at 9.15 p.m.