



## NEW SCOTLAND HILL PTA

Tuesday 28<sup>th</sup> May, 2002

Present: Sally Kent                      John Walton  
          Julie Jones                      Sara Wright  
          Steep Blades                     Sally Armstrong-Davies  
          Niki Hennah                     Julie Armstrong-Wood  
          Sarah Ponsford                 Dill Westerman-Childs

### Apologies:

Kim Paine  
Dave Burton  
Linda Northover  
Susan Thomas  
Andrea Harding

### Previous Minutes

The minutes of the last meeting were approved and signed by Sally Kent.

### Treasurers Report

John provided a financial statement – see attached. He also reported on the following areas: -  
General:

- 100 Club adjustment of £636 (extra income in 2002-03)
- 2 new grants to school (£2000 and £330)
- New cost headings ('grants', 'support costs' etc)
- 'Reserves' are now 'Fund'
- Jacki has been sent a letter about her outstanding debt

### Charity:

- Accounts and Report ready to sign
- Den Davies has audited
- Number of trustees to be reduced to keep things simple (8 plus 4 co-opted finally suggested)
- Rules include new expense claim form

### Other:

- Web Site up and running
- Standing order for 100 Club to be produced

John presented the accounts for approval and signing. The web site is now up and running and we have received some positive feedback about it – well done John.

John was authorised by the trustees to sign the annual trustee's report for 2000-2001.

### Summer Ball

Niki Hennah reported back on venue findings. Sally AD stated that she had been to an excellent Dinner/Dance at the Coppied Beech Hotel in Bracknell. Niki stated that at £25.00 per ticket the Ball was possible, but the only money that would be made would be on the raffle.

It was proposed that Niki continue to look for local venues upto with a ticket value of upto £ 30.00, possibility of having a masked ball as the theme and have it around October/November time.

## **Chairpersons Report**

### **Auction of Promises**

Sally AD report back to say that we had made £ 728.00 from the Auction. Well done to Sally AD for the organisation. This will make a big contribution to our “ Jubilee Projects”.

### **Jubilee Party**

Sally Kent & Sally AD reported that everything is going well for the party. The KS1 children will eat first while the KS2 children play the game, then they will swap. Sally requested that the teachers stay with their classes while they are playing the game.

### **Summer Fete**

Organization of the Summer Fete is well on its way; the sub committee is meeting regularly to ensure every aspect is organized. No major problems identified. The sub committee where meeting after to discuss.

### **Shed**

The shed is now up and functional, the PTA would like to extend its “Thanks” to all those people who assisted, but especially to Michael for all his hard work.

### **Christmas Bazaar**

Sally stated that we would need to be thinking about the Christmas Bazaar soon. A sub-committee needs to be organized. Sally Kent, Sally AD agreed to assist, Julie and Sarah said they would do the cake stall and the presents.

### **Christmas Disco**

A date for the Christmas Disco was approved as Monday 16<sup>th</sup> December. Times: 5.00 – 6.00 for KS1  
And 6.15 – 7.15 for KS2. Sally Kent stated that this has all been booked.

### **“Jubilee Projects”**

Bill Indge – Landscape Manager from Bracknell Forrest Council came into give us some ideas about improving the external environment. It was discuss that a water feature might be a good idea, but it was felt that this needed to be looked into further to ensure that it would not just be a temptation for the children.

A plan of what is require would need to be drawn up and then costed to see how much money would be required. The Environmental department may provide us with a grant.

It was decided that further discussion was required.

“ Flag Pole” – it was suggested that it would be nice to have a flagpole in the school ground to fly the Schools flags. Sally Kent said she would research the costs etc and report back at the next meeting.

### AOB

Julie AW asked if the PTA wished to purchase any reduce wine – but it was felt we could buy from a supermarket at the same price.

Steph informed us about the deal with the local theatre. We will monitor this to see how things progress.

Sally AD – informed the Committee that it was her intention to resign as Vice-chair, although she still intends to be an active member of the PTA. We would like to send our Thanks for all the effort and hard work.

Date of Next Meeting: Wednesday 3<sup>rd</sup> July 2002 – 8 p.m.

Meeting Closed at 9.30 p.m.